



# Washington State Liquor and Cannabis Board

## Private Clubs

Jasmine Pippin-Timco  
Liquor License Supervisor

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## Washington State Liquor and Cannabis Board

### Club liquor licenses

#### Spirits/Beer/Wine (\$1,080)

Sell spirits, beer, and wine to members, visitors and guests for on-premises consumption

#### Beer/Wine (\$270)

Sell beer and wine to members, visitors and guests for on-premises consumption



# Washington State Liquor and Cannabis Board

## Endorsements

- Nonclub member-sponsored events (S/B/W only) (\$1,350)
  - Sponsoring member may invite visitors and guests
  - May use club liquor
  - Notify board 72 hours in advance with date, time, location, sponsor, and purpose of event
  - May not be open to the general public
- Off-premises sale wine to members/visitors/guests (S/B/W only) (\$180)
- Retailer receiving direct shipments (no fee)



## Washington State Liquor and Cannabis Board

### Who can you serve alcohol to?

**Member:** Person approved for membership with application, investigation, and approved by ballot. Courtesy cards may be issued to immediate family members.

**Guest:** Persons residing outside the immediate area given access with temporary membership cards up to 3 times per year, 14 consecutive days.

**Visitor:** Non-member given access by prearranged invitation from a member who accompanies them at all times.

**Invitations at point of entry do not qualify**



# Washington State Liquor and Cannabis Board

## Floor plans

- Once approved, changes to floor plans require approval
- Minors cannot belly up or stand at the bar counter
- Barriers are not required around the bar
- If you have a self-imposed minor restricted area that is separated from the rest of the club, minors may pass through so long as they don't stay



# Washington State Liquor and Cannabis Board

## Use of space by public

Allowed to rent, lease, or donate, all or a portion of the facility to a nonclub activity where the public is invited.

- A nonprofit organization holding a Special Occasion license may rent a room for their event and provide their own alcohol to guests BL1
- Banquet permit holder may rent a room and provide their own alcohol to invited guests
- Public non-alcohol event

Areas where liquor is sold, served, and consumed must be closed to the public.

Members may not possess alcohol in areas open to the general public.

BL1      Can we please say for the 1st bullet...."A nonprofit organization holding a special occasion license may rent a room for their event and provide their own alcohol to guests " pretty please?

Lehman, Beth A (LCB), 2025-12-30T17:03:54.213



## Washington State Liquor and Cannabis Board

### Special Occasion License

The non-profit club may also apply for a Special Occasion License

- 12 Special Occasion licenses annually for fundraising away from your premises. You may not hold a Special Occasion license at your licensed location.
- An auxiliary group can apply for a Special Occasion license and have their event at the club.
- No club liquor can be used for these events.



## Washington State Liquor and Cannabis Board

### Membership Drives

May hold membership drives to promote membership.

- Club membership drives up to 2 consecutive days per quarter, with 7 days between events
- These events may be advertised; the advertising must say the event is a membership drive.
- Club liquor may be sold to non-members during membership drives.
- Let your Enforcement Officer know prior.



# Washington State Liquor and Cannabis Board

## Outdoor events

May have outdoor events for members, up to 12 per year

BL1

- Submit request to Enforcement and Education Officer 5 business days in advance and receive approval, include:
  - Site plan of the area
  - Date, time and type of event
- Must have leasehold rights to the area being held
  - If not, a Special Occasion license may be used (remember, no club liquor)
- If adjacent/contiguous to licensed premises, needs a 42-inch barrier, no minors
- Club liquor may be used
- Alcohol must remain in the designated service area

BL1 I beg of you to PLEASE PLEASE PLEASE reiterate that the "Board" is Enforcement and not us. 😊 these instructions are the same as the "one-time-outdoor event" WAC 314-03-100 and are really the same thing. Question you might get is can I use the club liquor for these outdoor events? Of course the answer is yes with these.

Question - Can I move my beer garden into the street for a festival someone else is putting on? Answer is they must have leasehold rights to the street and they don't so, no they cannot. They would get a SOL in that case because it's off their premises.

Lehman, Beth A (LCB), 2025-12-30T17:18:41.237



# Washington State Liquor and Cannabis Board

## Record keeping

- All records shall be accessible and available for inspection
- All visitor cards (3 years):
  - Date and time issued
  - Sponsoring member
  - Name, date of birth, and address of guest
- All invited guests and visitors to nonclub events
- House Rules and Bylaws
- Names and addresses of members
- Names, address, and occupation of officers
- Notify the board when officers change



## Advertising

- No advertising implying that the club is open to the public
- Can advertise to members:
  - Clear it's for members only
  - Don't imply the public is welcome to attend
  - Membership drives may be advertised if clear that it's a membership drive
  - Don't advertise for nonclub events
  - May advertise events under a Special Occasion License to the public

BL1

BL1 Can you please add a bullet under the "can advertise" section to say "Events under special occasion licenses" or similar? Thanks 😊

Lehman, Beth A (LCB), 2025-12-30T17:24:51.371



## Licensee Responsibilities

- Don't Permit any disorderly person to remain on the licensed premises.
- May not consume liquor of any kind while working on the licensed premises.
- Sales and service of alcohol to minors is illegal.
- Sales or service to persons who appear intoxicated is illegal, but they may remain on the premises if they are not disorderly.
- Anyone selling or serving alcohol needs a MAST permit
- No cannabis of any kind allowed on the premises.

BL1

BL1 Got asked about cannabis a lot since they were a "private club" so you might want to think about adding a bullet saying cannabis isn't allowed on the club premises. Only a suggestion. MY SOL presentation has a big old pot leaf with a red circle and line through it lol.

Lehman, Beth A (LCB), 2025-12-30T17:26:44.985



## Washington State Liquor and Cannabis Board

### Laws and Rules

- Advertising WAC 314-52-115
- Club rules WAC 314-40
- Private club beer/wine laws RCW 66.24.452
- Private club spirits/beer/wine laws RCW 66.24.450



## Washington State Liquor and Cannabis Board

# Thank You!

(360)664-1600

[retailliquorlicensing@lcb.wa.gov](mailto:retailliquorlicensing@lcb.wa.gov)