

Youth Leadership & Community Service Award

Veterans of Foreign Wars - Department of Washington

Instructions for Coordinators and Applicants

- Age bracket: 12 through 18 years old.
- Mandatory baseline: Minimum of 25 documented community service hours OR an example of extraordinary service or deed.
- Accomplishments should generally reflect activity from the last 24 months.
- Complete all applicable sections. Attach supporting documentation if available.

Section 1: Applicant Profile Information

Full Name of Applicant *

Date of Birth (MM/DD/YYYY) *

Current Age (12-18) *

Email Address

Phone Number

Home Mailing Address

Current School / Organization

Section 2: Parent / Guardian Direct Consent

Applicants under the age of 18 must secure verification and sign-off from a parent or legal guardian.

Parent / Guardian Full Name

Relationship to Applicant

Contact Phone Number

Contact Email Address

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Section 2: Parent / Guardian Direct Consent - Continued

- ☐ I certify that I am the parent or legal guardian of the applicant, that the information provided is accurate to the best of my knowledge, and that my child has permission to submit this application.

Parent / Guardian Signature

Signature Date

Section 3: Qualification Checklist

Place an X for all that apply for accomplishments over the last 24 months.

- ☐ **Community Project Leadership:**
Led a team to successfully plan, organize, and execute a community service project.
- ☐ **Crisis & Emergency Intervention:**
Intervened during a crisis or unexpected emergency, physically or logistically, when an adult was not present to manage the scenario.
- ☐ **Academic Peer Mentorship:**
Guided peers through formal or informal tutoring, mentoring, and positive personal example.
- ☐ **Community Fundraising:**
Spearheaded or played a major leadership role in a successful fundraising campaign benefiting the local community.
- ☐ **Exceptional Moral Courage:**
Demonstrated exceptional moral courage, even when unpopular, while maintaining accountability, humility, and integrity.

Section 4: Core Descriptive Narrative & Written Essays

Write a brief summary for each section marked above. Describe the applicant's role, actions, leadership, impact, and results.

A. Community Project Leadership

B. Crisis & Emergency Intervention

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Section 4: Core Descriptive Narrative & Written Essays - Continued

C. Academic Peer Mentorship & Tutoring

D. Community Fundraising Campaigns

E. Exceptional Moral Courage Reflection

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Section 5: Community Service Time Ledger

Document community service from the last 24 months. A minimum of 25 documented hours is required unless the applicant is qualifying based on extraordinary service or deed.

Organization / Project	Activity & Duties	Supervisor Name & Contact	Hours

TOTAL COMBINED SERVICE HOURS:

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Section 5: Community Service Time Ledger - Additional Entries

Organization / Project	Activity & Duties	Supervisor Name & Contact	Hours

Section 6: Character Reference & Endorsement

Provide contact information for one non-family reference (teacher, coach, advisor, supervisor, faith leader, or community leader) who can verify the applicant's leadership, service hours, roles, or character.

Reference Full Name

Professional Title / Role

Affiliated Organization / School

Phone Number

Email Address

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Applicant Certification and Submission

- ☐ I certify that the information contained in this application is true and complete to the best of my knowledge. I understand that the VFW Department of Washington may contact the individuals or organizations listed in this application to verify service, leadership, and accomplishments.

Applicant Signature

Date

Submission Checklist

- ☐ Completed application form
- ☐ Parent / guardian consent for applicants under age 18
- ☐ Community service time ledger or documentation of extraordinary service/deed
- ☐ Narratives for all qualification categories selected
- ☐ Character reference information
- ☐ Any supporting documentation you wish to include

For VFW Department / Program Use

Date Received

Received By

Post / District (if applicable)

Notes